## DISTRICT COURT OF THE VIRGIN ISLANDS OF THE UNITED STATES



CHAMBERS OF

GEORGE W. CANNON

MAGISTRATE JUDGE

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November 16, 2005

## MEMORANDUM

TO: Virgin Islands Bar Association

FROM: George W. Cannon, Jr.

U.S. Magistrate Judge

RE: Practices and Procedures

The following is a list of reminders of practices and procedures:

- 1. The District Court has a **motion practice** not a letter practice. I cannot rule on a letter, all counsel are reminded to file <u>motions</u>.
- 2. <u>Notices</u> of motions are entirely unnecessary. The motion speaks for itself and does not require a separate notice in the District Court.